

# Position Opening:

to begin August 2023

**YWCA IS ON  
A MISSION**

## Job Description

Here We Grow Child Care Center

Universal Pre-k Teacher

## Responsibilities:

This year-round, full-time position will lesson plan and implement the program's Common Core Curriculum, supervise a group of up to 16 children (ages 3 to 5), interact and provide nurturing care, maintain a safe environment while following OCFS regulations, will assess each child and provide documentation under UPK guidelines, maintain parent communication, and meet required training mandates.

## Qualifications:

This person must possess NYS Teaching certification in Early Childhood Education (or related) or be in the process working towards their teaching degree and certification.

## Working Conditions:

Full-time, year-round  
Position in a busy NYS licensed daycare center  
Must pass background clearances and medical required  
May have some evening or Saturday training/s

## Reports to:

Program Supervisor  
Child Care Director

## Child care Benefit:

The YWCA subsidizes **25%** of child care costs for children enrolled in YWCA childcare programs.

## Health and Wellness Benefits:

Employees receive a free membership to the YWCA fitness facilities. This includes specialty classes.

## Paid Time:

32 hours of personal time  
Accrue 3.69 hours per paycheck for sick leave and vacation. Paid holidays. \*

## Health Insurance:

The YWCA contributes to each employee's plan. \*

## Retirement:

Available to employees working two years with the agency. YWCA Cortland along with YWCA Retirement Fund contributes an average of 3-5% annually regardless of employee contributions. Contribution elections are reviewed on an annual basis. \*

## Work Environment:

The YWCA embraces a family-friendly and flexible work environment.

## Employee Assistance Program

### (EAP):

Many benefits are available including professional development, counseling, family planning, discounts, and unlimited resources accessible to each employee and anyone living in their household.

\*Benefits are for full-time positions

eliminating racism  
empowering women  
**ywca**