YWCA Cortland Summer Camp Counselors

(Group Leaders, Assistants and Aides)

YWCA IS ON A MISSION

Job Description:

All positions are supervising & working with groups of children, ages 5 to 12 years. Leaders oversee implementing activities and completing required regulatory paperwork. Assistants will support this work and help maintain a safe and fun environment. Aides will assist in the supervision of children, prep snacks, and clean-up of spaces. All are required to attend orientation and complete the required training. Work is busy and occurs indoors and outdoors with a focus on recreational activities.

Responsibilities:

1. Supervise groups of children (ages 5 to 12 years)
2. Maintain a safe and healthy environment
3. Follow program guidelines and OCFS regulations
4. Complete training and attend meetings
5. Interact with children and provide nurturing care while acting as a positive role model
6. Implement activities (crafts and recreational games)
7. Be on time and be actively engaged, dress appropriately
8. Leaders and assistants will be responsible for communicating with families
9. Leaders and assistants will complete the required group paperwork

Qualifications:

Leaders: 1 to 3 years' experience working with children and implementing activities with 9 credits in education or recreation or related field.

Assistants: At least 1 year of experience working with children.

Aides: some experience preferred but not required (preferably 18 years of age)

Working Conditions:
Busy regulated NYS licensed Program. Work occurs indoors and outdoors, must come dressed and ready for recreational activities and swimming.

Reports to:
Child Care Director, Summer Camp Supervisor and OCFS Licensor

Apply to: YWCA, 14 Clayton Avenue, Cortland Attn: Summer Camp Supervisor. Apply in the month of April (please send letter of interest

Child care Benefit:
The YWCA subsidizes 50% of child care costs for children enrolled in YWCA childcare programs.

Health and Wellness Benefits:
Employees receive a free membership to the YWCA fitness facilities. This includes specialty classes.

Paid Time:
32 hours of personal time
Accrue 3.69 hours per paycheck for sick leave and vacation.
Paid holidays. *

Health Insurance:
The YWCA contributes to each employee's plan. *

Retirement:
Available to employees working two years with the agency. YWCA Cortland along with YWCA Retirement Fund contributes an average of 3-5% annually regardless of employee contributions. Contribution elections are reviewed on an annual basis. *

Work Environment:
The YWCA embraces a family-friendly and flexible work environment.

Employee Assistance Program (EAP):
Many benefits are available including professional development, counseling, family planning, discounts, and unlimited resources accessible to each employee and anyone living in their household.

*Benefits are for full-time positions

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ywca

and resume) or apply on Indeed. Call 607 753-9651 with questions, ask for Taylor Jandrew. Interviews in May and start date late June. Camp dates: June 30th to August 22, 2025